

LAKEHEAD POLICE SERVICES BOARD

MINUTES OF THE REGULAR MEETING OF THE BOARD

Held at the Township of O'Connor Municipal Office
On Wednesday, January 24, 2018

PRESENT: Mayor Ziggy Polkowski, Municipality of Neebing
Mayor Kevin Holland, Township of Conmee
Councillor Jerry Loan, Township of O'Connor
Councillor Bill Groenheide, Township of Gillies

Rosalie A. Evans, Solicitor-Clerk for the Municipality of Neebing and Board Secretary
Acting Staff Sergeant John Reppard, O.P.P. Thunder Bay Detachment

REGRETS: Inspector Jim Graham, O.P.P. Thunder Bay Detachment Commander

1. PRELIMINARY MATTERS:

- (a) Call to Order: The Board Secretary assumed the chair and formally called the meeting to order at 6:00 p.m
- (b) Selection of Chair and Vice-Chair: The Secretary called for nominations for Chair. Member Loan nominated Member Holland. Member Polkowski seconded the nomination. Member Holland was asked whether he would stand for election, and he advised that he would. The Secretary called for further nominations. None were forthcoming. Member Holland was acclaimed as Chair of the Board for 2018.

The Secretary then called for nominations for Vice-Chair. Chair Holland nominated Member Loan. Member Polkowski seconded the nomination. Member Loan was asked whether he would stand for election, and he advised that he would. The Secretary called for further nominations. None were forthcoming. Member Loan was acclaimed as Vice-Chair of the Board for 2018.

The Secretary turned the chair over to Chair Holland.

- (c) Approval of the Agenda: Chair Holland asked whether any members wished to make any additions or adjustments to the agenda. None were forthcoming.

Res. No. 2018-001

Moved by: Member Polkowski
Seconded by: Member Groenheide

BE IT RESOLVED THAT the agenda for this evening's meeting be approved as circulated.

CARRIED ✓

- (c) Request/Receive Declarations of Interest: Chair Holland called for any declarations under the Municipal Conflict of Interest Act. No declarations were received.

2. REPORTS, DEPUTATIONS, OR CORRESPONDENCE REQUIRING DIRECTION:

2.1 Minutes of the Meeting December 5, 2017 (for approval)

Members present reviewed the minutes.

Res. No. 2018-002

Moved by: Member Polkowski
Seconded by: Member Groenheide

BE IT RESOLVED THAT the minutes for the inaugural meeting held on December 5, 2017, be approved as circulated.

CARRIED ✓

2.2 Report on Matters Arising out of the Minutes and/or Tabled at the Last Meeting

The Secretary reported that membership in the Ontario Association of Police Services Boards had been purchased for 2018. Information on cost for conferences and/or other training had not as yet been obtained.

Res. No. 2018-003

Moved by: Member Groenheide
Seconded by: Member Polkowski

BE IT RESOLVED THAT the Secretary be directed to enrol the Chair and Vice Chair in the OAPSB spring conference, scheduled for May 23-26 in Collingwood, and make the travel and accommodation arrangements.

CARRIED ✓

The Secretary was asked to follow up with the OAPSB regarding other training, including web-based training modules, that may be available. She was further requested to ask the Shuniah Police Services Board if it was aware of, or had, training materials that it could share.

Chair Holland and the Secretary had attended the conference of the Rural Ontario Municipal Association in Toronto from January 21-23rd. Within the conference, a meeting had been held with the Minister of Community Safety and Correctional Services, Honourable Marie LaLonde. At the meeting, the request to change the make-up of the Lakehead Police Services Board had been discussed. Chair Holland (and others present) had been advised that the request was timely, as the regulations for the amendments to Ontario's Police Services Act had not as yet been passed, and would be debated before the Standing Committee on Justice Policy very soon. She suggested that the Clerk of the Legislature be contacted to see whether the Board could send a representative to speak to the matter. It was also noted that, once the amendments (via Bill 175, the "Safer Ontario Act, 2017") are passed, there will be greater flexibility for Police Services Boards to determine their numbers. A larger board could be

established without seeking “permission”. Chair Holland (and others present) had also been advised that the MCSCS had resolved most of the back-log of vacant seats on Ontario’s Police Services Boards, and intend to fill vacant seats more promptly. The Province is seeking diversity in Police Services Board composition, including gender and racial diversity, as well as skill sets appropriate for the service.

The concept of detachment-wide boards was also discussed at the meeting. Councillor Don Smith (from the Municipality of Shuniah, and a member of the Shuniah Police Services Board) was present at the meeting. Both Chair Holland and Councillor Smith voiced opposition to the detachment-wide model for Northwestern Ontario based on sheer geographic size. Acting Staff Sergeant Reppard commented that the Thunder Bay detachment area is larger than many Southern Ontario Regions. Chair Holland noted that the resolution circulated needs to reference the unique position the detachment is in with respect to service to territories without municipal organization.

On consensus, the Board determined that it would be too costly to send a representative to speak to the debate on the bill at the Legislature in Toronto. On consensus, the Secretary was requested to circulate a resolution to member municipalities, and request that they pass it, which opposes detachment-wide police service boards for northwestern Ontario and supports flexibility for Board composition for joint boards, in a manner timely enough that the information can be sent to the Standing Committee on Justice Policy prior to the submission deadline of 6:00 p.m. March 1, 2018.

Res. No. 2018-004

Moved by: Member Polkowski

Seconded by: Member Loan

BE IT RESOLVED THAT the Board recommends that the composition of the Lakehead Police Services Board be expanded from a 5-person board to a 7-person board;

AND FURTHER, THAT each member municipality be requested to approve the increase and pass any by-law amendments or resolution reconsiderations as may be necessary;

AND FURTHER, THAT the Board recommend that each municipality pass a resolution to approve the Board’s written submissions to the Standing Committee on Justice Policy to amend Bill 175 (the Safer Ontario Act, 2017) to allow for the Lakehead Police Service Board to have a composition of seven members, comprised of:

One member of the council of each member municipality, appointed by the Council, for a total of 4 members;

One member of the community, residing in one of the four member municipalities, appointed by each member municipality; and

Two members of the general public, appointed by the Province.

CARRIED ✓

Recruitment for the Community Member appointment was discussed. It was agreed that each member municipality would advertise the vacancy in their newsletters and seek applications from interested parties. Applications are to be directed to the Board Secretary. Members of the Board, and members of the member municipality's councils are to be encouraged to approach suitable and interested residents to encourage participation.

Discussion turned to the funding of the Board. The merits and equity of several funding models were discussed.

Res. No. 2018-005

Moved by: Member Groenheide

Seconded by: Member Loan

BE IT RESOLVED THAT Neebing be the keeper of the "treasury" for the Board and be responsible for payment of accounts;

AND FURTHER, THAT Neebing invoice the member municipalities for re-imbusement of expenses on the cost sharing basis set out in this resolution;

AND FURTHER, THAT the cost sharing between members be based on a pro-rata basis using the "per household" figures utilized by the Ontario Provincial Policing funding model;

AND FURTHER, THAT this resolution be circulated to each member municipality for approval.

CARRIED ✓

Payment for attendance at the December meeting was discussed. The Secretary was directed to check with the Clerks of O'Connor and Conmee to see whether payment had been provided through the Townships. If not, payment would be arranged through the Board's new funding model. Chair Holland advised that he would forego payment if Conmee had not already made the payment.

The per-meeting fee determined at the last Board meeting was discussed. On consensus, members agreed that the \$150.00 per meeting would apply regardless of the length of the meeting, but for full day training/conference attendance, the per diem rate would increase to \$300.00.

Out-of-pocket expense re-imbusement was discussed. It was agreed that mileage would be paid (at any given time) at the Revenue Canada rate for mileage.

2.3 Report from Board Secretary Regarding Letterhead

Members, on consensus, approved the format of letterhead appended to the Report.

2.4 Report from Acting Staff Sargeant Reppard Regarding December Calls

Acting Staff Sargeant Reppard reviewed the report with members. He noted that, at 22 calls, we are slightly up from 18 in the prior year, however, “weighted hours” were down, meaning calls were less complex, and required less time to resolve.

Member Polkowski indicated his council had requested attention to East Oliver Lake Road where speeding appears to be a problem. Staff Sargeant Reppard made note of this, but also advised that members need not await Board meetings to make such requests. Calls or emails are welcome at any time.

It was noted that Neebing Council had been looking at purchasing two “flashing” portable signs that warn drivers they are exceeding the speed limit. On consensus, the Board Secretary was asked to research the cost of those signs, and include in the requests to member municipalities a suggestion that the Board purchase the signs and members share them.

3. BY-LAWS:

3.1 By-law 2018-001 of the Board – Procedural Rules

The Secretary overviewed for members the changes made to the draft by-law based on discussion at the December meeting. She further suggested that the “agenda” section be simplified to the sort of style that she had used for the agenda for this meeting and the December meeting. Members present agreed.

It was noted that the section on Board representation would need to change based on discussion earlier in the meeting.

Res. No. 2018-006

Moved by: Member Polkowski

Seconded by: Member Loan

BE IT RESOLVED THAT By-law 2018-001, as presented in the agenda package, be amended by deleting the wording in Section 3.1 and replacing it with the following:

3.1 Board Composition: Legislative Requirements

The Lakehead Police Services Board was originally comprised of five Members, based on resolutions of the Municipalities under Subsection 33(5) of the Act. In anticipation of the passage of Bill 175 (the “Safer Ontario Act, 2017”), and a new Police Services Act (the “*proposed Act*”) that will allow the Board to expand to seven Members in accordance with paragraph 24(3)(a)(i) of the *proposed Act*, the Lakehead Police Services Board has expanded to seven Members.

In accordance with Subsection 31(5) of the *proposed Act*, a seven member Police Service Board shall be comprised of:

- (a) The head of the municipal council, or if the head chooses not to be or is ineligible to be a member of the board, another member of the municipal council appointed by resolution of the council;
- (b) Two members of the municipal council appointed by resolution of the council'
- (c) One person appointed by resolution of the municipal council, who is neither a member of the council nor an employee of the municipality; and
- (d) Three persons appointed by the Lieutenant Governor in Council.

In accordance with Subsection 24(3)(c) of the *proposed Act*, the agreement between the municipalities who together form a joint police service board shall set out how the municipalities together will fulfill the role of the municipality in the legislation, including the single municipality referenced in the composition section cited above.

As payment to the Province for policing services represents the largest payment that each Municipality makes to an external agency in its annual operating budget, the Board will request that the Province allow each Municipality to appoint a member of its council to the Board, and reduce to two the number of persons appointed by the Lieutenant Governor in Council.

AND FURTHER, THAT By-law 2018-001, as presented in the agenda package, be further amended by deleting the word "five" in Section 3.2 and replacing it with the word "seven".

AND FURTHER, THAT By-law 2018-001, as presented in the agenda package, be further amended by deleting the wording in Section 7.6 and replacing it with the following:

7.6 Agenda Format

Agendas shall be formatted as set out in this Section. Modifications to the matters to be included, or the order of business, may be affected without requiring an amendment to this By-law.

1. Preliminary Matters (elections/appointments, call to order, approval of agenda, disclosures of pecuniary interest, etc.)
2. Deputations, Reports, or Correspondence requiring Direction;
3. Reports or Correspondence for information;
4. By-laws;
5. Discussion (New business raised by Members, discussion with police representatives, etc.);
6. Closed Session (when and if required) & matters arising from Closed Session; and
7. Adjournment.

AND FURTHER, THAT By-law 2018-001 be passed, as amended.

CARRIED ✓

4. DISCUSSION: NEW BUSINESS RAISED BY MEMBERS; DISCUSSION WITH OPP; ETC.

Chair Holland advised members present of other discussions and presentations from the Rural Ontario Municipal Association conference. No other matters of business were raised.

5. ADJOURN THE MEETING:

There being no further business to attend to, Chair Holland adjourned the meeting at 7:25 p.m.

REGULAR MEETING OF THE BOARD

Kevin Holland
BOARD CHAIR

Rosalie A. Evans
BOARD SECRETARY